



### EFFICIENCY AND PRODUCTIVITY GAINS

Index against your line of business application in real-time without having to log into and navigate to one or more screens to collect indexing information.

### USER SATISFACTION

With their ease of use and intuitive design, users enjoy a much more satisfying experience.

### HIGHER USER ACCEPTANCE

With a seamless, intuitive approach to indexing, Shamrock Forms can be used in virtually any indexing scenario in every one of the Perceptive Content Clients.

## SHAMROCK'S CONTENT INDEXING EFORM

### Get Ahead of Your Indexing

While automated document classification may be the end goal and archaic manual entry is at the opposite end of the indexing spectrum, it is a safe assumption that most organizations live somewhere in the middle. They lean more towards one end or the other, pursuing a hybrid approach to indexing.

### Why Shamrock Forms?

By supplementing a user-intensive, time-consuming, but also necessary process with a Shamrock Indexing Form, users become more efficient, productivity increases, and organizations save time and money.

Shamrock Forms provide a seamless, server-configured, secure, and direct connection to your line of business application via an ODBC connection or Web Service call. This enables users to key in a single, whole, or partial value and immediately perform a real-time look up to return a single dataset that populates form fields automatically. Or, when applicable, the look up presents multiple dataset options for review prior to selection.

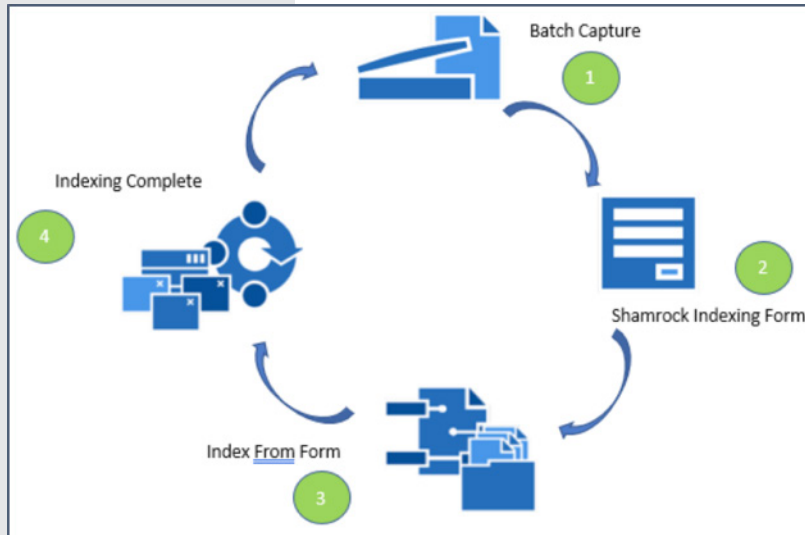
| SHAMROCK SOLUTIONS |           | Indexing eForm              |  |                |  |          |  |
|--------------------|-----------|-----------------------------|--|----------------|--|----------|--|
| Cancel             |           | Delete                      |  | Manager Review |  |          |  |
| -Pages 1 to 1      |           | Doc Type<br>Document Type 1 |  |                |  |          |  |
| ID Number          | Last Name | First Name                  |  |                |  |          |  |
| 0045698528         | SMITH     | JOHN                        |  |                |  |          |  |
| Middle             |           | DOB                         |  |                |  |          |  |
| Q                  |           | 03/22/1981                  |  |                |  |          |  |
| Comments           |           |                             |  |                |  |          |  |
| Additional Info:   |           |                             |  |                |  |          |  |
| New                |           | Copy                        |  | Delete         |  | Complete |  |

### Classifying Possibilities

Shamrock Custom Forms can perform live, dynamic lookups against Banner, PeopleSoft, Meditech, Lawson, and other external data sources used for managing:

- Patient visits, accounts and/or medical record numbers
- Employee and student indexing
- Lookups and validation

## SHAMROCK INDEXING FORM IN ACTION



1. Documents are prepped and captured with or without barcodes, patchcodes, or OCR.
2. Dynamically search internal or external databases for indexing metadata. Split batches by person and document.
3. Automatically apply forms data to Document Fields and Custom Properties, add documents to Folders, and submit documents to Version Control.
4. Post indexing, documents can be utilized in workflow processes, auditing, search and retrieval, and integration with downstream systems.

### Additional Features and Functionality

#### Adaptable

Shamrock Indexing Forms can be used in any of the three Perceptive Content clients: the thick client, WebNow, or Experience.

#### Flexible

The solution is highly customizable and scalable. From looks to lookups, nearly every part of the form can be customized to suite your company's individual needs.

#### Secure

Only those users that have been granted the applicable access and privileges can use the form and view, collect, edit, or modify forms data.

#### Powerful

A "simple in nature and complex in function" concept allows single or multiple lookups against one or more tables in your ERP, instantly returning metadata without needing to navigate multiple screens or manually enter data.

Shamrock Indexing eForms are the next step in the evolutionary march towards process automation. Contact us today to see how we can help you - you'll feel lucky you did.

Learn more: [shamrocksolutionsllc.com/ecm-services](http://shamrocksolutionsllc.com/ecm-services)